

Maryland Energy Administration
Green Building Tax Credit
Initial Credit Certificate
Application

*Please Type Applications. This application should be filled out by the taxpayer who will claim the tax credit.
Please initial in the bottom right corner of every page.

Section A

Building Information

Building Name:

Building/Project Website:

Building Address:

City:

State:

Zip:

County:

Date property is expected to be placed in service (MM/DD/YYYY):

Estimated Total Cost (based on total allowable costs):

Cost of Base Building:

Cost of Tenant Space (if applicable):

Applicant Information

The applicant is the individual(s) or business entity claiming the credit.

Name:

Address:

City:

State:

Zip:

Phone:

Email:

County:

Maryland Taxpayer Identification Number:

LEED Accredited Professional Information

Name:

Organization:

Address:

City:

State:

Zip:

County:

Phone:

Email:

Section B

Building Eligibility

Is this building:

- Whole Building New Construction
- Whole Building Rehabilitated
- Base Building New Construction
- Base Building Rehabilitated
- Tenant Space

Does the building contain at least 20,000 square feet of interior space? If so, how many?

- Yes, _____ square feet
- No

For new construction, does the building meet at least one of the two location criteria?

- Yes, the building is located on a qualified brownfields site.
- Yes, the building is located in designated Priority Funding Area and is not located on wetlands.
- Both of the above
- No

For a rehabilitated building, does the building meet at least one of the following criteria?

- Yes, the building is located in a Priority Funding Area.
- Yes, the building rehabilitation will not increase the square footage of the original building by more than 25%.
- Both of the above
- No

Section C

Please read the standards listed below. Does the building meet one of the following criteria?
Please specify ONE of the following:

- Whole Building, New Construction
 1. Uses not more than 65 percent of the energy attributable to a reference building which meets the requirements of applicable energy efficiency standards under ASHRAE 90.1-1999;
 2. At a minimum, is certified as meeting the requirements to qualify for a rating of “Silver” in the LEED Rating System Version 2.0 or 2.1; and
 3. Is certified as meeting the requirements to qualify for the following credits in the LEED Rating System Version 2.0 or 2.1:
 - a. Sustainable Sites, Credit 8 Light Pollution;
 - b. Water Efficiency, Credit 3.1, Water Use Reduction; and
 - c. Materials and Resources, Credit 2.1, Construction Waste Management.
- Whole Building, Rehab
 1. Uses no more than 75 percent of the energy attributable to a reference building which meets the requirements of applicable energy efficiency standards under ASHRAE 90.1-1999;
 2. At a minimum, is certified as meeting the requirements to qualify for a rating of “Silver” in the LEED Rating System Version 2.0 or 2.1;
 3. Is certified as meeting the requirements to qualify for two of the three following credits in the LEED Rating System Version 2.0 or 2.1:
 - a. Sustainable Sites, Credit 8, Light Pollution Reduction;
 - b. Water Efficiency, Credit 3.1, Water Use Reduction; and

- c. Materials and Resources, Credit 2.1, Construction Waste Management; or

- Whole Building, Rehab
 - 1. Uses not more than 75 percent of the energy attributable to a reference building which meets the requirements of applicable energy efficiency standards under ASHRAE 90.1-1999; and
 - 2. At a minimum, is certified as meeting the requirements to qualify for a rating of “Silver” in the USGBC’s Green Building Rating System for Existing Buildings Upgrades, Operations and Maintenance (LEED-EB) Version 2; and
 - 3. Is certified as meeting the requirements to qualify for the following credits in the Green Building Rating System for Existing Buildings Upgrades, Operations and Maintenance (LEED-EB) Version 2:
 - a. Sustainable Sites, Credit 7, Light Pollution Reduction;
 - b. Water Efficiency, Credit 1.1 and 1.2, Water Use Reduction;
 - c. Materials and Resources, Credit 1.1 and 1.2, Construction, Demolition, and Renovation Waste Management.

- Base Building, New Construction
 - 1. Uses not more than 65 percent of the energy attributable to a reference building that meets the requirements of applicable energy efficiency standards under ASHRAE 90.1-1999;
 - 2. Is certified as having attained a minimum of “Silver” in the LEED Rating System Version 2.0;
 - 3. Is certified as meeting the requirements to qualify for two of the three following credits in the LEED Rating System Version 2.0:
 - a. Sustainable Sites, Credit 8, Light Pollution Reduction;
 - b. Water Efficiency, Credit 3.1 Water Use Reduction;
 - c. Materials and Resources, Credit 2.1, Construction Waste Management.

- Base Building, New Construction
 - 1. Uses not more than 65 percent of the energy attributable to a reference building that meets the requirements of applicable energy efficiency standards under ASHRAE 90.1-1999;

2. Is certified as meeting the requirements to qualify for a rating of “Silver” in the LEED Rating System for Core and Shell Development; and
 3. Is certified as meeting the requirements to qualify for two of the three following credits in the LEED Rating System for Core and Shell Development:
 - a. Sustainable Sites, Credit 8, Light Pollution Reduction;
 - b. Water Efficiency, Credit 3.1 Water Use Reduction;
 - c. Materials and Resources, Credit 2.1, Construction Waste Management.
- Base Building, Rehab
1. Uses not more than 75 percent of the energy attributable to a reference building that meets the requirements of applicable energy efficiency standards under ASHRAE 90.1-1999;
 2. Is certified as meeting the requirements to qualify for a rating of “Silver” in the LEED Rating System for Core and Shell Development; and
 3. Is certified as meeting the requirements to qualify for two of the three following credits in the LEED Rating System for Core and Shell Development:
 - a. Sustainable Sites, Credit 8, Light Pollution Reduction;
 - b. Water Efficiency, Credit 3.1 Water Use Reduction;
 - c. Materials and Resources, Credit 2.1, Construction Waste Management.
- Tenant Space
1. Is certified as meeting the requirements to qualify for a rating of “Silver” in the LEED Rating System for Commercial Interiors Version 2; and
 2. Is certified as meeting the requirements to qualify for two of the four following credits in the LEED Rating System for Commercial Interiors Version 2:
 - a. Water Efficiency, Credit 1.1, Water Use Reduction;
 - b. Water Efficiency, Credit 1.2, Water Use Reduction;
 - c. Materials & Resources, Credit 2.1 Construction Waste Management;
 - d. Materials & Resources, Credit 2.1 Construction Waste Management.

Section D (Optional)

Credits for Alternative Energy Sources

Must be claimed as a component of a green building.

- Fuel Cell (30% credit)
- Wind Turbine (25% credit)
- Building integrated photovoltaic modules (20% credit)
- Non-building integrated photovoltaic modules (25% credit)

Type:

Kilowatt DC rated capacity:

Estimated Cost (including installation):

Have you received a federal, state or local grant for this energy source?

- Yes, Amount: \$ _____
- No

Type:

Kilowatt DC rated capacity:

Estimated Cost (including installation):

Have you received a federal, state or local grant for this energy source?

- Yes, Amount: \$ _____
- No

Section E

Documentation

The following documents must be included with this application:

- A letter indicating the building has secured funding. Letter must be on the financial institution's letterhead and signed by authorized personnel.
- Certification, from a U.S. Green Building Council LEED Accredited Professional, that the building would meet the outlined requirements if the building were certified by the USGBC.
- LEED Checklist identifying the credits that the project intends to attain. If you intend to pursue an innovation credit please attach a description along with a person to contact should questions arise.
- A picture or architectural sketch of the project as designed (include both printed and electronic versions).

Section F

Certification Statement

- I understand that applications will be processed on a first-come, first-served basis.
- I understand that credit allocations are capped for each fiscal year and that credits in excess of the cap will be allocated the following year, until funds are exhausted.
- I understand that credits cannot be issued beyond the total cap. An applicant who applies for more credits than the cap can allocate will only be issued the remainder of the credits available and will forego the remainder of the credits the applicant would otherwise be eligible for. If multiple applications are received at the same time, the applicants will split the remainder of the credits, based on a predetermined formula.
- I understand that the final credit allocation will be based on actual total allowable costs and that the final credit allocation amount will be adjusted to reflected this total.
- I understand that if the Maryland Energy Administration has reason to believe that an architect or professional engineer engaged in any professional misconduct in relation to the certification of this application, the Administration will inform the appropriate professional board of such conduct.
- None of the costs or expenses included in this application have been claimed previously in order to qualify for an Initial Credit Certificate.
- I solemnly affirm under the penalties of perjury that the information contained herein is true to the best of my knowledge, information and belief.

Signature: _____

Name (printed): _____

Date: _____

