

**Maryland Solar Energy Grant Program
Photovoltaic Solar Grant**

Attachment A

Program Participant: _____
Address: _____

Date: _____

Terms & Conditions

The following terms and conditions apply to the conditional agreement between the program participant and the Maryland Energy Administration (MEA). The term “program participant” refers to the person, persons, or organization that has applied for a grant and has been notified that they are eligible for a grant under the Maryland Solar Energy Grant Program.

Project Qualifications

Grants are available only for qualifying buildings located in Maryland. In order to qualify to receive a grant, you must agree to install a photovoltaic solar energy system that meets the requirements set forth in this Attachment. Grants are provided only after installation of the system is complete and approved by MEA.

- To be eligible for a grant the system must be a minimum size based on the following categories:

<u>Category</u>	<u>Minimum System Size</u>
Residential building	500 Watts (0.5 kW)
School, Religious building, Public building	1000 Watts (1.0 kW)
Commercial building	2000 Watts (2.0 kW)

- The Grant amount approved based on your calculations on the Application Form is \$ _____.
- The photovoltaic system must be operating in compliance with the requirements of the local codes.
- The photovoltaic system hardware must be in compliance with all applicable performance and safety standards including: *Underwriters Laboratories (UL) 1741, Standard for Static Inverters and Charge Controllers for Use in Photovoltaic Systems* and *UL 1703, Standard for Safety: Flat-Plate Photovoltaic Modules and Panels*.

For utility interconnected PV systems

- The system must be in compliance with the Maryland Net Energy Metering law and the requirements of the local electric utility.
- The system must be installed in compliance with *Institute of Electrical and Electronics Engineers (IEEE) Standard 929-2000, Recommended Practice for Utility Interface of Photovoltaic Systems* and with applicable requirements of local electrical codes and the National Electrical Code (NEC).

Procedures

- The project must be completed within 180 days from when the program participant receives notification that they are eligible for a grant.
- The program participant may request an extension, but MEA is not required to allow for an extension.
- It is the program participant’s responsibility to contract for the purchase and proper installation of a qualifying photovoltaic system. Upon completion of the project, the program participant and installer must fill out the entire Completion Certificate (Attachment B), sign it, enclose required accompanying documentation and return it to MEA. MEA has the right to inspect any project.
- Required supporting documentation is as follows:

- Copies of issued inspection documents, permit documents, or both, as provided by the local authority having jurisdiction;
 - A copy of the product specification sheet;
 - A copy of the final sales invoice, which includes:
 - The actual price paid;
 - An itemized list of:
 - Components
 - Labor; and
 - Permit fees; and
 - The method of payment; and
 - A copy of system warranty agreement
- Upon MEA's receipt of the Completion Certificate and verification that the project meets the terms and conditions of the offer, the Grant to the program participant will be processed for payment.
- Payments are typically made within 30 days of MEA's acceptance of the completed project.

Additional Information

MEA requests a photo (preferably electronic) of the project.

Please e-mail to: Attention Solar Energy Grant Program at meainfo@energy.state.md.us.

Use of Personal Information

In accordance with Section 10-624(c) of the State Government Article of the Annotated Code of Maryland, MEA is required to advise you of the following.

(1) The information being requested by the Completion Certificate is necessary to document the completion of the project and to ensure payment of the grant upon completion of installation of a qualifying photovoltaic system generator.

(2) Failure to provide all required information terminates MEA's grant offer and any further obligation to you.

(3) Upon completion of installation, some of this information will be provided to other agencies of the State to process the payment of the grant.

(4) Unless otherwise provided by law or court order, portions of the information may be subject to disclosure upon request for inspection under Maryland's Public Information Act as set forth in Sections 10-611 *et seq.* of the State Government Article. To the extent permitted by law, personal information will not be disclosed except for the purpose of processing your grant application.

(5) You may inspect, amend, or correct the information provided. However, after completion of the project and payment of the grant, any correction or amendment, which if disclosed prior to payment would have made the project ineligible for the grant, will be subject to a claim for reimbursement to the State and MEA.